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**From:** Stiles, Tracy (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=TRACY.STILES]  
**Sent:** 9/30/2010 10:07:08 AM  
**To:** Carter, Deborah (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Deborah.Carter]; Greer, Garry (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Garry.Greer]  
**CC:** Han, Linda (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Linda.Han]  
**Subject:** RE: Packaging and Shipping

Hi Deb (and Garry this is for you too),

In the Foodborne Disease Surveillance Laboratories Unit, Larry Connolly, and Ayman Hussian are certified. Ciranna I assume is certified. And I am certified. We have one of the hazmat shipping programs installed on the workstation in 410 that belongs to Janet Sennott. I think Janet is also certified but I don't feel it is necessary to recertify her. Garry what do you think? I'd personally like to remain certified even though my shipping requirements are way down in my current role.

You didn't ask this, but I'll mention it in case you want to know, and for Garry's benefit too, all of the copies of our dangerous goods forms that we are required to keep for 3 years are in a black binder in Garry's office.

If either of you need more clarification on any of the FBDS Labs packaging and shipping practices, I'll be back in the lab in Monday.

Thanks!

Tracy

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**From:** Carter, Deborah (DPH)  
**Sent:** Wednesday, September 29, 2010 3:20 PM  
**To:** Nassif, Julianne (DPH); Jenner, Jennifer (DPH); Rubin, Alan (DPH); Clemmer, Jill (DPH); Salemi, Charles (DPH); Han, Linda (DPH); Greer, Garry (DPH); Kazianis, Arthur (DPH); Elvin, Paul (DPH); Belanger, Peter (DPH); Stinson, Cynthia (DPH); Osborne, Matthew (DPH); Quinn, Jennifer (DPH); Hennigan, Scott (DPH); Krumholz, Glenn (DPH); Wang, Xingtai (DPH); Chen, Karen (DPH); Konomi, Raimond (DPH); Caloggero, Dina (DPH); Stiles, Tracy (DPH); Borne, Alan (DPH)  
**Cc:** Gauthier, Cheryl (DPH)  
**Subject:** Packaging and Shipping

Good Afternoon,

Now that Ciranna is in her new role as the Enteric Lab supervisor, I am trying to fill her shoes as the Packaging and Shipping "go to person". In order to get the files updated (after all of the recent role changing), it would be very helpful to find out who actually ships Division 6.2 Category A and/or B materials. Even if your department rarely ships these materials, we still need to have all people potentially packing and shipping them, certified. I'm trying to determine who needs initial certification and who needs recertification and that means I need everyone's help in order to update the database. Please send me a list of all people in your department (including yourself) and indicate those who are packing and shipping (even rarely).

Thank you so much for your help,

*D. A. Carter*

P.S. Once I complete this updated database, I'll send out a list of those who are certified to ship, those not certified to ship, and when (and what) retraining is necessary. (For clarification on training requirements, please see the attached Training and the Hazmat Law document.)

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